



+92 300 1113841 hr@craft000.org

Requirements for Internship Placement of HR Intern.

Industry	E-commerce .
Craft000's profile	https://drive.google.com/file/d/1kQJTtZMRoa9065LTfjctb9KVIN8raaKw/view?usp=sharing
Craft000's URL	https://www.craft000.org/
Report to: (Where candidate can send resume)	Email: hr@craft000.org HR contact: +92 300 1113841 +92 3554948361
Immediate Contact Details (mobile number, landline number, official email address, etc.)	Email: help@craft000.org Contact: +92 300-1113841
Company Postal Address	Building number#12, Johar View Block E 2 Phase 1, Johar Town, Lahore.

Total Positions	(4-5)
Positions to be filled	HR Intern
Job description	<p><u>Job Responsibilities:</u></p> <ul style="list-style-type: none"> • Recruiting and hiring • Employee relations • Training and development • .Payroll • Benefits administration
Skills required	<ul style="list-style-type: none"> • Strong and advanced communication skills • Problem-solving skills • Organizational skills • Interpersonal skills
Qualification required	<p>Fresh graduates, as well as undergraduates, can apply degree in business administration or a related field.</p> <p style="text-align: center;">OR</p> <p>Bachelor / Master's in Business Administration (HR).</p>
Compensation Package	Unpaid internship leading to a job.
Gender preference	Both Male& Female can apply .
Working type/hours	<p><u>Duration:</u> Onsite, part-time.</p> <p><u>Work days:</u> Monday – Friday</p> <p><u>Timings:</u> 4:00PM – 11:00PM.</p>
Job location	Building number#12, Johar View Block E 2 Phase 1, Johar Town, Lahore.
Closing date	30th November, 2023